

2008
NATIONAL HOLIDAY GIFT SHOW
EXHIBITOR REQUEST FORM

Please use this form to request location changes and
Update addresses and phone numbers.

Company Name _____

Please note, if no company name is given, the exhibitor will be listed by last name of primary contact.

Primary Contact _____

Address (if new within last 6 months)

Phone: _____ **day** _____ **evening**

Email address _____

Request To:

Move (indicate new location desired)

Increase/Decrease Booth Size

Return this form with your contract. A contract must be on file for your current booth before a move request will be processed. You will be notified by mail if your request can be completed. A new move request form must be filled out each year until your request is completed. No requests will be taken by phone.

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FOR OFFICE USE ONLY

Date Processed _____

Request Results _____